RECYCLING GUIDELINES
WASTE MANAGEMENT - 1108 ENTERPRISE DR - HOUGHTON, MI
1-888-960-0008

Each recycling program has special guidelines that depend on available markets. Just because something is recyclable in other locations does not mean it is here, but we can recycle a lot! Please follow the guidelines below. If this becomes a problem we may have to start charging customers to drop off recycling.

### ACCEPTABLE ITEMS

- Office Paper (any color, **NO fluorescent** bond, photocopy, printer/laser, notebook, legal, fax, plotter) shredded is OK, if placed in plastic bags
- Envelopes (labels and windows OK)
  - White, pastel, interoffice
  - **NO Tyvek** (reinforced-fiber) or padded Brown envelopes w/string closure
- Magazines and Catalogs
- Newspapers and inserts
- Telephone books
- Post-it™ notes
- Junk mail (unopened OK)
- Paperback books
- Soft cover computer manuals
- Hard cover books
- Manila file folders
- White/Pastel packing papers (**NO tissue**)
- White boxboard or card stock
- Soft drink or beer cartons
- Cereal box type cardboard (remove inner packaging)
- Paper bags or other brown paper
- Plastic bags (grocery store bags)
- Gray paperboard, boxboard, egg cartons
- Dark-colored accordion files
- Plastics #1 or #2 only
- Metal cans, tin cans, jar lids and foil products

### UNACCEPTABLE ITEMS

- **NO** Plastic transparencies, or photographs
- **NO** Metal spiral or plastic ring bindings
- **NO** Candy wrappers or chip bags
- **NO** Pizza boxes or other food containers
- **NO** Brightly colored (fluorescent) paper
- **NO** Paper towels, napkins, or tissue paper
- **NO** Dark-colored hanging files
- **NO GLASS OF ANY KIND**
- **NO** carbon paper (carbonless is OK)
- **NO** Wax Paper
- **NO** Paper ream wrappers (most are plastic coated or tan inside)
- **NO** Styrofoam or other packing materials

OUR RECYCLING PROGRAM IS NOW SINGLE STREAM

**ALL ACCEPTABLE ITEMS for RECYCLING MAY BE MIXED**

Please empty out bags, this leaves more room for recycling.

Remove paper clips and staples. Small amounts of tape are OK.

**FLATTEN ALL CARDBOARD BOXES**

WMI RECYCLING HOURS

**MON, TUE, WED & FRI**

9 am – 3 pm

**THURSDAY**

9 am – 7 pm